



TOWN OF TYNGSBOROUGH
Office of the Selectmen
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APPROVED

Minutes of the Board of Selectmen

August 3, 2009

6:07 p.m.

Town Offices

Members Present: Richard Lemoine, Karyn Puleo, Ashley O'Neill, Robert Jackson, Elizabeth Coughlin
Members Absent: None
Staff Present: Town Administrator Rosemary Cashman

1. Special Town Meeting – August 18, 2009

Moderator: Rob Kydd will unavailable as Moderator. Karyn Puleo is expected to serve as Moderator.

Article 1: Meals Tax at .75%.

On motion by R. Lemoine, seconded by R. Jackson, the Selectmen recommended Article 1. (Yes: R. Lemoine, R. Jackson, K. Puleo. No: A. O'Neill, E. Coughlin)

Article 2: Pawtucket Boulevard Relocation – Town property needed by State.

On a motion by E. Coughlin, seconded by A. O'Neill, the Selectmen unanimously recommended Article 2. Michael Ruderman of MassHighway and Beverly Woods, Executive Director of NMCOG, provided information on this topic.

Room Tax. There was discussion about possibly increasing the room tax. Initially, a motion was made by E. Coughlin, seconded by K. Puleo, not to place an article on the warrant; the Selectmen did not approve the motion (Yes: E. Coughlin, K. Puleo. No: R. Lemoine, R. Jackson, A. O'Neill). A motion was made by R. Lemoine, seconded by R. Jackson, to recommend an increase of up to 3%; the Selectmen did not approve the motion (Yes: R. Lemoine, R. Jackson. No: A. O'Neill, E. Coughlin, K. Puleo). Upon further clarification, it was noted that the current tax in Tyngsborough is 4%, and the maximum allowed by the State is 6%. On a motion by R. Lemoine, seconded by R. Jackson, the Selectmen decided unanimously to reconsider their previous vote. On a motion by R. Lemoine, seconded by E. Coughlin, the Selectmen decided unanimously not to make any changes in the room tax, and no article will be placed on the warrant.

The Selectmen signed the warrant for posting.

2. Special Permit Application – 3A Gas and Repair Station, 54 Pawtucket Boulevard
The applicant provided a letter of withdrawal of the application without prejudice dated August 3, 2009.

On a motion by A. O'Neill, seconded by R. Jackson, the Selectmen unanimously closed the public hearing. On a motion by A. O'Neill, seconded by R. Jackson, the Selectmen unanimously allowed the applicant to withdraw the application without prejudice.

3. Open Space and Recreation Plan
George Russell, Senior Planner, and Beverly Woods, Executive Director, of NMCOG discussed the update to the Open Space and Recreation Plan. The Conservation Commission, Planning Board, and Recreation and Parks Commission will also review. The plan will be provided to the State, and additional editing may be done. After approval from the State, the plan is effective for 5 years.

On a motion by A. O'Neill, seconded by E. Coughlin, the Selectmen unanimously approved the Open Space and Recreation Plan contingent on no substantial changes.

4. Capital Asset Management Committee
On a motion by R. Jackson, seconded by E. Coughlin, the Selectmen unanimously approved Richard Lemoine as the Selectmen's representative to the Capital Asset Management Committee.

5. Energy and Environmental Affairs Committee and Planning Application
On a motion by E. Coughlin, seconded by A. O'Neill, the Selectmen unanimously approved the by-laws for the Committee with one change on page 5. (In the last bullet point, the phrase "contingent on the approval of the Board of Selectmen" will be placed at the beginning of the sentence.)

On a motion by E. Coughlin, seconded by A. O'Neill, the Selectmen unanimously approved the submission of the application and letter of commitment for planning assistance from the State.

6. Correspondence
On a motion by A. O'Neill, seconded by R. Jackson, the Selectmen unanimously accepted the correspondence.

The Selectmen accepted with regret the resignation of Ric Flanagan from the Highway Department. Discussion of various vacancies will be done on September 14. Some Selectmen have been assigned to perform research on the vacancies for certain departments.

7. Selectmen's Notes

A. O'Neill noted that the Police Department did not receive the COPS grant for additional officers. However, the Town application has been placed in pending status.

E. Coughlin will speak with a consultant about street lighting and invite him to attend a Selectmen's meeting on either September 14 or 28. E. Coughlin noted an upcoming conference on regionalization. Those Selectmen who plan to attend will coordinate the sessions that they will monitor.

R. Lemoine said that the Housing Authority vacancy should be posted, and placed on the Selectmen's agenda for September 14.

K. Puleo noted the reports from the Building Commissioner and Town Collector.

8. Town Administrator's Notes

The Town Administrator provided an update on the Campground project and Market Analysis of the Town Center.

The meeting adjourned at 9:02 p.m.

Respectfully submitted,



Rosemary Cashman

Minutes approved on: Monday Oct. 19, 2009